

Cosmopolitan International Awards Program



The Club that Fights Diabetes

Club Awards

- Yearbook
- Newsletter
- Club Community Service
- Rebuilding Friendships
- 50th and 75th Anniversary Club
- Club Sponsorship
- Big "C"
- Medal of Merit
- International Presidents Award

Individual Awards

- 50th Anniversary
- Membership Builder
- Club Builder
- Club President of the Year
- Governor of the Year (Amended July 2025)
- Rookie of the Year
- Member Community Service
- Cosmo of the Year
- Patrick J. Hodgins Distinguished Member

CLUB AWARDS

1. YEARBOOK AWARD *(Entry Form Required)*

For the club having the most interesting and varied Cosmopolitan activities as demonstrated by their Yearbook. Creativity in design and physical aspect is encouraged and is an important part of the judging process; however, content will be foremost in the judges' minds. Judging will be conducted by the Convention Awards Committee. The yearbook must have a table of contents in the front that indicates the page numbers of each activity and the activity be easily identified on each page.

It is further required that the activities be in the following order in the book:

	Page(s)
1. Club Officer Installation	_____
2. Speakers at Club Meetings	_____
3. Membership Events	_____
4. New Member Inductions	_____
5. Club Board Meetings	_____
6. Educational Meetings	_____
7. Interaction with Other Clubs	_____
8. Recognition Dinners	_____
9. Social Events	_____
10. Fundraising	_____
11. Community Service Projects	_____
12. Federation Activities	_____
13. International Activities	_____

Each club is responsible for transportation and care of its yearbook at both Federation and International conventions. Yearbooks must be delivered to Convention Headquarters at the International Convention prior to the start of the scheduled awards judging, along with an entry form certified by the Federation, to be considered for judging. **Do not ship the yearbook to Headquarters in Boystown, NE.**

Federation winners will be recognized at the awards ceremony prior to awarding the first-place bannerette. A bannerette will be presented to the Chairman of the winning yearbook.

2. NEWSLETTER AWARD *(Entry Form Required)*

For the club that has published what is judged as the best club newsletter, as judged by the Convention Awards Committee. Creativity is encouraged and is an important part of the judging process; however, content will be foremost in the judges' minds, along with neatness, printing quality, and English composition.

The top bulletin should include the following:

- Newsletter Name
- Editor's Name
- Name of Club
- Club City
- Club Address
- E-mail Address
- Officer List
- Up-to-Date Club Roster
- Meeting Place and Time
- Club and/or International's Web Address
- Attendance Figures
- Past and Future Programs
- Current Projects
- Member Information
- New Member Recognition
- New Member Promotion
- Federation Activities
- International Activities
- Humor

The newsletter shall be published at least once monthly either electronically or by hard copy. All above items do not need to be included in each issue but do need to be included between the combined issues submitted for judging.

If a club roster is not included in every bulletin, a separate club roster which has been sent with one bulletin may be submitted, with roster updates included in following bulletins.

An entry form, certified by the Federation, must be delivered to International Convention Headquarters prior to the start of scheduled awards judging, together with three (3) copies of six (6) issues of the bulletin. **Do not ship the bulletin entry to Headquarters in Boystown, NE.**

Federation winners will be recognized at the International Awards ceremony prior to awarding the first-place bannerette.

3. CLUB COMMUNITY SERVICE AWARD *(Entry Form Required)*

Awarded to one club for exceptional and outstanding service to the community. The award is based on (a) benefit to the community; (b) membership participation; and (c) Cosmopolitan identity.

An entry form, certified by the Federation, must be delivered to International Convention Headquarters prior to the start of scheduled awards judging, and must include purpose, value to community, committee organization, duration, summary of action taken, budget, benefits to club and International, recommendations for future similar projects, and general comments. **Do not ship the entry to Headquarters in Boystown, NE.** Judging shall be conducted by the International Convention Awards Committee.

Federation winners will be recognized at the International Awards ceremony prior to awarding the first-place bannerette.

4. REBUILDING FRIENDSHIPS AWARD

For clubs that demonstrate commitment to the "Rebuilding Friendships" program by retaining at least ninety-five percent (95%) of their members during the award year. Eligible clubs must have been at charter strength (20) at the beginning of the award year and loss of members due to death is exempted. A bannerette will be awarded to each qualifying club.

5. 50th and 75th ANNIVERSARY CLUB AWARD

This inspirational award underscores the value of Cosmopolitanism in terms of individual and group civic responsibility, service to mankind, and true fellowship. A special gold banner is presented to each club upon reaching the fiftieth (50th) year. A white banner is presented to each club upon reaching the seventy-fifth (75th) year.

6. CLUB SPONSORSHIP AWARD

In recognition of exceptional meritorious service to Cosmopolitan by helping to assure the future of our organization – sponsoring a new club. A special Club Sponsorship Award bannerette will be awarded to each club that sponsors a new club during the award year.

7. BIG "C" AWARD *(Entry Form Required)*

The highest award given to those clubs that meet the stringent requirements in the areas of commitment, competence, and cultivation.

COMMITMENT

- Cosmopolitan of the Year Award, Patrick J. Hodgins Distinguished Member Award, or Distinguished Service Award presented at club level;
- Community Service Project(s), Cosmopolitan sponsored and publicized;
- Conduct a fundraiser for diabetes or contribute to a diabetes project;
- Club President or current club officer attend immediate past Federation Convention or be registered prior to judging of awards for the current year Federation Convention;
- Club President or current club officer attend immediate past International Convention or be registered prior to judging of awards for the current year International Convention; and
- COSMOTopics article submitted, with photo if available.

COMPETENCE

- Current in all accounts;
- Club newsletter published at least once monthly, with Headquarters on mailing list. This includes those received electronically; and
- Club Annual Plan submitted to Headquarters.

CULTIVATION

- Building of new club or a net increase in membership as of the end of the current Cosmopolitan year on June 30.
- Club must be at charter strength (20 members) as of the end of the current Cosmopolitan year on June 30.

A Big "C" entry form is required from the club to be considered. The deadline for Headquarters to receive the entry is **no later than June 15**. Electronic submissions are preferred and may be sent to headquarters@cosmopolitan.org

Bannerettes will be awarded to the winners.

8. MEDAL OF MERIT AWARD

The Medal of Merit Award is the highest award that a club can receive. The winner of this award must meet all the requirements and receive the Big "C" Award. In addition, they must have the highest net membership percentage increase of all clubs of charter strength (20 members) during the award year.

Net membership increase shall include the number of members at the end of the year in club chartered/sponsored during the year.

A bannerette will be awarded to this "top club" in Cosmopolitan International.

9. INTERNATIONAL PRESIDENT'S AWARD

The International President may present special awards based on accomplishments by clubs or individuals that help the President attain goals. Rules and guidelines for these awards will be distributed at the International Convention or shortly after the incoming International President assumes office.

INDIVIDUAL AWARDS

To be eligible for individual awards, the nominee must qualify during and including the current awards year of July 1 through June 30 of the given years.

1. 50th ANNIVERSARY MEMBER AWARD

A special gift will be presented to each Cosmopolitan who has served for fifty (50) years. Gifts will be mailed to governors for presentation at the federation or club level.

2. MEMBERSHIP BUILDER AWARD

This award recognizes membership building achievement. It is presented to the dedicated Cosmopolitan who enrolls new or reinstated members during the award year. Awards will be presented as follows:

Tier I: 3-5 new or reinstated members: \$100 VISA gift card

Tier II: 6-10 new or reinstated members: \$200 VISA gift card

Tier III: 11-20 new or reinstated members: \$300 VISA gift card or watch

3. COSMO CLUB BUILDER AWARD

This award recognizes those Cosmopolitans who are truly a pillar of our International organization. These worthy Cosmopolitans have shown their dedication to the future of Cosmopolitan by building a new Cosmopolitan club.

Individuals who achieve this award will receive a choice of a) \$50 VISA gift card; b) Cosmo watch; c) plaque; or d) donation of \$50 in winner's name to charity of choice.

Gold blazers with a special "Club Builder" Medal may be presented to up to two (2) sponsoring club builders at the International Convention following three (3) continuous years of charter strength (20 members) who are current in all Federation and International obligations.

Those exceptionally dedicated Cosmos who build a second club will receive a purple blazer along with a second special "Club Builder" Medal. This blazer will be presented to up to two (2) sponsoring club builders at the International Convention following three (3) continuous years of charter strength (20 members) who are current in all Federation and International obligations.

After the second club, a Cosmopolitan will receive an additional "Club Builder" Medal for each club built. The maximum number of club builders per new club is two (2).

4. CLUB PRESIDENT OF THE YEAR *(Entry Form Required)*

Each award year there will be one Club President who stands out from all the rest. This Club President is a dynamic individual, a true leader, a caring person, and one whose club has enjoyed tremendous success during the award year.

All Club Presidents whose club wins the Big "C" Award qualify for this award. Each Federation Governor shall nominate one Club President from their Federation who meets this requirement and should notify International Headquarters by submitting an electronic copy of the nominee's portfolio to International Headquarters at headquarters@cosmopolitan.org **no later than June 15**.

In addition, one (1) hard copy of the nominee's portfolio, with the same material, must be delivered to Convention Headquarters at the International convention for display purposes at the convention. The nominee's entry shall include:

1. A photograph of the nominee
2. A typewritten report about the nominee, limited to 1,500 words. This report should reflect a complete "picture" of the candidate and should include:
 - average dollars raised per member
 - creativeness for new member growth or new member activities
 - fundraising creativeness
 - club community service activities
 - membership increase percentage
3. Dated newspaper clippings, magazine articles, Cosmo newsletter articles, press coverage, mementos, etc. may be submitted with the nomination. This material should be pertinent to the award and sufficient only to serve as information supporting the write-up (clear photocopies of this material are acceptable).

The Selection Committee shall be the Cosmopolitan International Executive Committee, consisting of the President, President-Elect, Vice President for Finance, Vice President for Marketing, Vice President for Membership and New Clubs, Vice President for Fundraising, and the Judge Advocate. The Committee shall determine a winner no later than ten (10) days prior to the International Convention. The Executive Director will provide administrative support.

Individuals who achieve this award will receive a choice of a) \$75 VISA gift card; b) Cosmo watch; c) plaque; or d) donation of \$75 in winner's name to charity of choice.

5. GOVERNOR OF THE YEAR

This award recognizes the Governor who is judged to be the best Governor during the award year.

The criteria to become eligible for this award include:

- Attend previous International Convention or be registered for the current International Convention by July 1;
- Attend a minimum of three out of the four scheduled International Board Meetings during the year;
- Submit an article to COSMOTopics relating to the Federation;
- Ensure that the Federation conducts a convention; and
- Participate in a Spring or Fall Federation meeting.

The Selection Committee shall be the Cosmopolitan International Executive Committee, consisting of the President, President-Elect, Vice President for Finance, Vice President for Marketing, Vice President for Membership and New Clubs, Vice President for Fundraising, and the Judge Advocate. The Committee shall determine a winner no later than ten (10) days prior to the International Convention. The Executive Director will provide administrative support.

While the overall success of the Federation during the award year is important, the Committee will also consider:

- Participation at board meetings;
- Participation on International committees; and
- Timeliness and quality of Governor's reports and COSMOTopics articles.

Individuals who achieve this award will receive a choice of a) \$75 VISA gift card; b) Cosmo watch; c) plaque; or d) donation of \$75 in winner's name to charity of choice.

Amended: July 2025

Awards Policy Update Motion

In the absence of an Awards Chairperson, and recognizing that the International President serves as the Chief Executive Officer and holds ultimate accountability for all plans, programs, and projects of Cosmopolitan International, it is proposed that, for the overall benefit and future of the organization, a *Governor of the Year* award be presented annually to one of the current governors, regardless of whether all criteria outlined in the Awards Manual have been met.

The current Executive Committee shall review the contributions and accomplishments of all sitting governors for the current year and select the recipient based on merit and overall impact.

6. ROOKIE OF THE YEAR *(Entry Form Required)*

This award is given to an outstanding Cosmopolitan who has been in the club less than two years at the time the award is presented at the club level.

This award is based solely on Cosmopolitan service.

Unlike the criteria for Cosmo of the Year, this award is intended to recognize our newest members who have taken an active interest in the activities of the club and made significant contributions at the local club level.

Rookie of the Year nominating requirements:

1. Is active in the club and participates in all aspects of the local club's activities, having at least a 75% attendance.
2. Becomes involved soon after joining, when sometimes members are less active and observe what others are doing.
3. Serves on one or more committees or the Board of Managers at time of nomination.
4. Is approved and endorsed by the Board of Managers of the local club.

One (1) hard copy of the nominee's portfolio must be delivered to the Convention Headquarters at the International Convention for display purposes at convention. In addition, an electronic copy must be submitted to Headquarters at headquarters@cosmopolitan.org, each with the same materials which shall include:

- a photograph of the nominee;
- a typewritten copy of the nominee's qualifications;
- a typewritten report about the nominee limited to 1,500 words. This report should reflect a complete picture of the candidate; and
- newspaper clippings, COSMOTopics articles and local club newsletter articles may be submitted with the nomination (clear photocopies of this material are acceptable).

The portfolio shall not be altered in any way after it has been submitted to the Federation awards chair for judging at the Federation level. Deviations from the requirements for this award that are noted by the Selection Committee will weigh against the candidate.

Applicants must be current Federation Rookie of the Year winner. The Federation winner shall be certified by the Governor and submitted to Headquarters **no later than June 15**.

The selection committee shall be three (3) members of the International board selected by the International President. The committee shall determine the winner no later ten (10) days prior to the International Convention. The Executive Director will provide administrative support.

A recipient of the International Rookie of the Year is not eligible for consideration for the award in subsequent years at the International level.

While not mandatory, it is highly desirable that the International award winner be present at the International Convention to accept the award in person. At the time the Federation nominee is determined, the governor should make this information known to the federation nominee.

The award will be presented by the International President at the International Convention, who also will recognize the Federation winners by announcing their names prior to the award presentation. Past International award winners present will also be recognized.

Individuals who achieve this award will receive a choice of a) plaque; or b) donation of \$50 in winner's name to charity of choice.

7. COSMOPOLITAN MEMBER COMMUNITY SERVICE AWARD (*Entry Form Required*)

This award is given to an outstanding Cosmopolitan for exemplary achievements in family life, church life, business standing in the community, civic service, community affairs, and Cosmopolitan club activities over a period of not less than five (5) full continuous calendar years prior to the date of the International Convention at which the award is to be presented.

Nominee shall be a Cosmopolitan who has been active at any level during the five (5) year period and is still active.

One (1) hard copy of the nominee's portfolio must be delivered to the Convention Headquarters at the International Convention for display purpose at the convention. In addition, an electronic copy must be submitted to International Headquarters at headquarters@cosmopolitan.org, each with the same material which shall include:

- a photograph of the nominee;
- a typewritten copy of the nominee's qualifications; and
- a typewritten report about the nominee, limited to 1,500 words. This report should reflect a complete "picture" of the candidate and include family life (scouting, school activities, PTA, etc.), church life (all church activities, e.g., church boards, committees, etc.), business standing in the community (detailed information of activities in business trade or professional organizations), civic service and

community affairs (Chamber of Commerce, governing boards, diabetes organizations, Red Cross, business associations, United Way, Canadian Legion, etc.) and Cosmopolitan club activities (officer, committees, sports, fundraising and other club, Federation and/or International activities).

Applicants must be the current Federation Cosmopolitan Member Community Service Award winner. The Federation winner shall be certified by the Governor and submitted to Headquarters **no later than June 15**.

The portfolio shall not be altered in any way after it has been submitted to the Federation Awards chair for judging at the Federation level. This includes letters of support or endorsement. Deviations from the requirements for this award that are noted by the Selection Committee will weigh against the candidate.

A recipient of the International Cosmopolitan Member Community Service award is not eligible for consideration for the award in subsequent years at the International level.

While not mandatory, it is highly desirable that the International award winner be present at the International Convention to accept the award in person. At the time the federation nominee is determined, the governor should make this information known to the federation nominee.

The Selection Committee shall be three (3) members of the International Board, selected by the International President. The Committee shall determine the winner no later than ten (10) days prior to the International Convention. The Executive Director will provide administrative support.

The award will be presented by the International President at the International Convention Awards Ceremony. Prior to presenting this award, the International President will recognize the Federation winners as well as all past International winners present.

Individuals who achieve this award will receive a choice of a) plaque; or b) donation of \$50 in winner's name to charity of choice.

8. COSMO OF THE YEAR AWARD *(Entry Form Required)*

This award is given to an outstanding Cosmopolitan for exemplary Cosmopolitan service over a period of not less than one and one half (1½) and not more than two (2) full continuous calendar years prior to the date of the International Convention at which the award is to be presented.

This award is based 75% on Cosmopolitan service and 25% on community service, family or church activities, or business standing.

Unlike the criteria for the Patrick J. Hodgins award which requires Cosmopolitan service at the federation level and International level, this award is intended to recognize a hard-working Cosmopolitan whose primary contributions have been at the local level.

Cosmo of the Year nominating requirements:

- Membership in a local Cosmopolitan club for at least two years prior to the time the nomination is submitted;
- Good standing in the local Cosmopolitan club;
- Attendance of at least 75% at local club meetings;
- No remuneration for civic service to the club or to any other organization being considered in the candidate's nomination; and
- Approval and endorsement by the Board of Managers of the local club.

One (1) hard copy of the nominee's portfolio must be submitted to Convention Headquarters at the International Convention for display purpose at the convention. In addition, an electronic copy must be submitted to International Headquarters at headquarters@cosmopolitan.org, each of the same material which shall include:

- a photograph of the nominee;
- a typewritten copy of the nominee's qualifications;
- a typewritten report about the nominee limited to 1,500 words. This report should reflect a complete "picture" of the candidate; and
- newspaper clippings, magazine articles and Cosmo newsletter articles may be submitted with the nomination. This material should be pertinent to the award and sufficient only to serve as information supporting the write-up (clear photocopies of this material are acceptable).

The portfolio shall not be altered in any way after it has been submitted to the Federation Awards chair for judging at the Federation level. This includes letters of support or endorsement. Deviations from the requirements for this award that are noted by the Selection Committee will weigh against the candidate.

The Federation winner shall be certified by the Governor and submitted to Headquarters **no later than June 15.**

The Selection Committee shall be three (3) members of the International Board selected by the International President. The Committee shall determine the winner no later than ten (10) days prior to the International Convention. The Executive Director will provide administrative support.

A recipient of the International Cosmo of the Year Award is not eligible for consideration for the award in subsequent years at the International level.

While not mandatory, it is highly desirable that the International award winner be present at the International Convention to accept the award in person. At the time the

federation nominee is determined, the governor should make this information known to the federation nominee.

The award will be presented by the International President at the International Convention, who will recognize the Federation winners by announcing their names prior to the award presentation. Past International award winners present will also be recognized.

Individuals who achieve this award will receive a choice of a) plaque; or b) donation of \$50 in winner's name to charity of choice.

9. PATRICK J. HODGINS DISTINGUISHED MEMBER AWARD *(Entry Form Required)*

This award is given to an outstanding Cosmopolitan for exemplary Cosmopolitan service over a period of not less than ten (10) full calendar years prior to the date of the International convention at which the award is to be presented.

This award is based on Cosmopolitan service only and not on community service, family or church activities, or business standing. Cosmopolitan service accomplished in support of a community project or activity may be considered. For example, service as a Cosmopolitan Club Bingo Chair to help raise funds for homeless persons could be considered. However, volunteer service as a United Way campaign worker, school board member, or a church deacon would not be considered. These activities are recognized by the Distinguished Community Service Award and the Cosmopolitan Member Community Service Award.

Nominee shall be a Cosmopolitan who has been active at Club, Federation and International levels some time during the ten (10) year period and is still active at some level.

Patrick J. Hodgins Distinguished Member nominating requirements:

- have been a Club officer;
- have been a Federation Governor or other Federation officer;
- have been chairperson of a Federation standing committee or chairperson of a Federation convention committee;
- have served at International level as an International officer or chair of a standing or convention committee, or have served as a member of a standing or convention committee; and
- have attended at least five (5) International conventions.

One (1) hard copy of the nominee's portfolio must be delivered to Convention Headquarters at the International Convention for display purpose at the convention. In

addition, an electronic copy must be submitted to International Headquarters at headquarters@cosmopolitan.org, each with the same material which shall include:

- a photograph of the nominee;
- a typewritten copy of the nominee's qualifications; and
- a typewritten report about the nominee, limited to 2,500 words that describe what he/she has contributed to Cosmopolitan International.

The portfolio shall not be altered in any way after it has been submitted to the Federation Awards chair for judging at the Federation level. This includes letters of support or endorsement. Deviations from the requirements for this award that are noted by the Selection Committee will weigh against the candidate.

Applicants must be the club Federation Patrick J. Hodgins Distinguished Member Award winner. The Federation winner shall be certified by the Governor and submitted to Headquarters **no later than June 15**.

A recipient of the International Patrick J. Hodgins award is not eligible for consideration for the award in subsequent years at the International level.

Serving International Officers are not eligible for consideration for this award. However, once an individual has left the International Board, he/she is eligible and years spent on the International Board counts as years of continuous service.

While not mandatory, it is highly desirable that the International Award winner be present at the International Convention to accept the award in person. At the time the federation nominee is determined, the governor should make this information known to the federation nominee.

The Selection Committee shall be three (3) members of the International Board selected by the International President. The Committee shall determine the winner no later than ten (10) days prior to the International Convention. The Executive Director will provide administrative support.

The award will be presented by the International President at the International Convention Awards Ceremony. The President will recognize the Federation winners and all past International winners present prior to presenting the award.

Individuals who achieve this award will receive a choice of a) plaque; b) donation of \$100 in winner's name to charity of choice; or c) \$100 VISA gift card.

10. DISTINGUISHED SERVICE AWARD

(An optional club award. No International award given.)

The purpose of this award is for individual clubs to recognize distinguished members of their community and is not awarded at International level. To be given to an outstanding

citizen for exceptional service in the community. This award should be for non-Cosmopolitan related service activities.

SELECTION OF RECIPIENT - Methods used to determine the person to be honored are almost as numerous as the clubs that participate in this activity.

It is essential that the eventual choice be a popular one, not necessarily with the club membership, but with the community as a whole. Remember, you are bestowing this honor upon the recipient, not your club. The procedure should be established before the judging committee is appointed.

PRESENTATION OF THE AWARD- The Distinguished Service Award (DSA) plaque and/or medal should be awarded at a banquet affair. Details are worked out, of course, to fit the local situation. Clubs often make this the outstanding event of their annual program.